

Carter Field Air Structure Rules

Park Address: 709 Columbus Ave, Roxbury Crossing, MA 02120, USA

Hours of Operation:

- Monday - Friday: 8 AM - 12 AM
- Saturday: 8 AM - 9 PM
- Sunday: 8 AM - 12 AM

**Club Sports may also schedule teams at 6:30 AM - 8 AM (Mon - Fri)*

- Max Occupancy - 149
- **Permitted activities only.**
- Parking is not provided.

Policies and Procedures

All rules outlined in the Carter Field Rules and Information document apply to field usage within the bubble. Failure to adhere to the policies & guidelines will result in loss of facility privileges

Carter Field Trainings: All users of Carter Air Structure must complete the mandatory trainings set forth by each program director (Boston Parks/Intramurals/Club Sports).

Field Usage: Permitted Groups are only authorized to utilize Carter Field during their designated times & must receive confirmation of their reservation from Nick Avery (Northeastern) or Paul McCaffrey (Boston Parks) prior to use.

Entering onto the field before/after your designated time is strictly prohibited. Entering the field to begin a team activity prior to your designated time will result in disciplinary action, which may include loss of field privileges.

Check In: Reservation holders must check in at the front desk immediately upon arrival. Make sure to bring proof of your permit and reservation details.

Behavior and Conduct: Spectators, coaches, and players should be committed to promoting good sportsmanship and a safe, positive playing environment for everyone to enjoy within the facility

Food and Drink

- Only water is allowed inside the Air Structure & on the turf
- Any food, gum, or sunflower seeds are **PROHIBITED**
- No cooking appliances, ex: grills, fryers, pizza oven, smokers, warmers, etc.
- No glass bottles or containers

Clean Up: It is the responsibility of the reservation holder to ensure proper clean up following an event. Any reports of misuse will be reported and possible disciplinary action may be implemented including but not limited to; fine, probation or temporary ban of usage. Garbage and recycling should be placed in appropriate containers

Trash: Please use all trash receptacles when discarding trash. Bench and spectator areas should be cleaned up prior to leaving facility

Smoking/Tobacco use: No smoking, vaping, dip, or chew of any kind - strictly **PROHIBITED by law**

Entering and Exiting the Air Structure: When entering and exiting the Air Structure please use the revolving doors **ONLY**. The doors located to the left of the revolving doors are for **mobility impaired USE ONLY**. If you need assistance, please ask.

All patrons, groups and reservation holders must enter **using the main entrance** door only. Emergency Exits are to be used only in the case of an emergency.

Signage: It is prohibited to post any unauthorized signs or posters around the bubble

Dogs and Pets: No dogs or pets are allowed inside the Air Structure. However, service dogs are permitted. People can walk their dogs on a leash outside of the field areas. Pick up after your animal - it is the law.

Goals and Nets: Do not climb or swing from the goals inside the Air Structure. Coaches and staff should be the only people that are moving goals/nets.

Dress Code: All participants must be appropriately dressed for sport activities including appropriate footwear. (No sandals, open-toed shoes, boots, hard-soled shoes, street shoes, roller blades, and bare feet)

Alcohol/Drug use: Alcohol and drug use is strictly **PROHIBITED by law**

Spitting: Please refrain from spitting inside the Air Structure.

No person shall:

- Abuse or harass another
- Break any bottles or articles of glass
- All commercial activities prohibited
- Enter the field between the hours of 12:01 AM and 7:59 AM, unless authorized by Nick Avery
- Bring drones, rockets, or radio controlled vehicles
- Discharge any explosive or dangerous weapons
- Engage in disruptive, offensive or unsafe behaviors
- Photograph, video or record for commercial purposes unless authorized
- Interfere or attempt to interfere with any ongoing play on the fields

Usage Policies:

- No outside equipment is allowed
- Proper protective equipment should always be utilized
- No amplified sound
- A supervisor or program lead (Head Coach, Trained Staff/Executive) must be present for all permitted activities inside the bubble
- No spectators allowed in the bubble unless previously authorized by Nick Avery or Paul McCaffrey (requests should be submitted at least 2 weeks in advance)
- No batting practice, wall ball or exercise up against the bubble
- No stakes of any kind on the fields
- No bikes, scooters, cargo/equipment trailers or other similar items on the playing surface
- No metal spikes are allowed
- No blocking the exits with equipment or other objects
- Profane, abusive, or foul language is not tolerated
- Anyone caught fighting in the Air Structure will be banned from the facility and NU students will be referred to OSCCR for disciplinary action
- Climbing on any building structures or equipment is not permitted
- Weapons are strictly prohibited.
- Children under the age of 16 must be accompanied by an adult

- Strollers are permitted, but the wheels need to be clean and dry
- Tape or chalk is not permitted to line the field
- Regardless of the activity, all participants acknowledge that they are assuming risks when they voluntarily take part in informal or programmed recreational activities. Each participant has a responsibility to use prudent and ordinary care in his/her actions
- Northeastern University and the City of Boston are not responsible for any damaged, lost, or stolen personal items anywhere in the Air Structure
- Should an emergency exit door open, it must be closed as soon as possible

Participants and spectators will agree to:

Comply with any reasonable direction given by any police officer, any Parks and Recreation Department employee, any Northeastern University personnel (Campus Police, Facilities, Club Sports or Campus Recreation), or contained in any notice posted by the Parks and Recreation Department.

- Immediately report any accidents, injuries or suspicious behavior to staff on duty
- All bags, persons, clothing, and other objects may be subject to search
- Conduct yourself in a professional manner at all times

Maintenance Issues: It is the responsibility of all users to immediately report any maintenance issues to Carter Staff.

Transition of NU Programs: All members are expected to be respectful of field in play. If a time slot runs over the designated time, reach out to the staff member on shift to resolve the matter.

Injury Report Form - When an injury occurs on Carter Field, notify staff on duty so they can begin to the process of completing an [Injury Reports](#) Form (Club Sport Activities – Club Executives/Safety Officers to Complete). All Injury Reports must be immediately submitted within 24 hours of the injury to the Associate Director of Campus Recreation – Facilities & Club Sports.

Conflict Resolution: It is recommended that teams avoid confrontation and allow the Carter Staff to perform proper conflict resolution procedures. Report any incidents to the designated staff on duty to allow for proper conflict resolution.

If you are ever put in a situation to feel threatened by a facility user, do not hesitate to contact Northeastern Police for assistance. Notify the Carter Field staff member on shift to contact Campus Police in any uncomfortable situation by calling extension x2121 non-emergency or x3333 emergency. If you are uncomfortable with a situation and don't want to call Campus Police, but need feedback, contact a full-time staff member on duty at the time or call your immediate supervisor at home.

****Northeastern University reserves the right to put into effect any new guidelines that protect the health, safety and integrity of the participants using the facility***

General Information:

Scheduling Guidelines:

- All Northeastern events must be approved by the *Associate Director of Club Sports and Esports* prior to use.
- All Boston Park Permitted events must be approved by Paul McCaffrey prior to use.
- Failure to adhere to Carter Field policies & guidelines will result in loss of facility privileges.

Restrooms: There are no restrooms located within the bubble. The closest restroom available for use is within SquashBusters.

Ice: Ice can be found on the third floor of SquashBuster's. Contact staff on site for assistance.

Lighting: Carter Field Lights are specifically tailored to the programming on that particular day. If there is any issue (lights aren't on, lights go out), please find the nearest staff member.

Event Setup: Any reservation holder with a specific event setup request must submit their request 14 days prior to the event. Late requests will not be accepted.

Rosters for Visiting Teams: If a team is planning on using Carter Field for a home event, please have the opposing team's representative email a full roster to the Nick Avery or Paul McCaffrey **5 days prior** to the competition.

Authorized Activities:

- Running/Walking
- Lacrosse
- Soccer
- Rugby
- Stretching/Yoga
- Ultimate Frisbee
- Flag Football
- Spikeball
- Cricket
- Field Hockey
- Agility Drills/Conditioning
- Zumba, Aerobics
- Futsal
- Dodgeball
- Kickball
- Sports instruction
- Strength and Conditioning (with approved equipment)
- Baseball/Softball Fielding Drills Only

Prohibited Activities:

- Live hitting (Softball/Baseball)
- Golf
- Utilizing Unauthorized Equipment (Ex: Football Sleds)
- Concerts
- Banquets
- Activity Fair
- Graduations
- Receptions
- Archery

EMERGENCY PROCEDURES:

Full list of emergency procedures can be found in the Carter Field Emergency Action Plan and the Carter Field Seasonal Air Structure - Emergency Evacuation Plan.

- All users are expected to follow the Carter Field EAP whenever an emergency occurs.
- All users are expected to follow the Carter Field Seasonal Air Structure Emergency Evacuation Plan whenever emergency evacuation occurs. Follow instructions by emergency personnel. (NUPD, Facilities, Carter Staff, etc.)
- When an emergency is declared, all users are expected to follow and comply with any reasonable direction given by authorized personnel including any police officer, Parks and Recreation staff, Northeastern University personnel (NUPD, Carter Field Staff, Athletic Facilities or Club Sports/Campus Recreation), or contained in any notice posted by the Parks and Recreation Department or Northeastern personnel.
- All program leads and supervisors must have the SafeZone app downloaded on their phones when using the Carter Air Structure.
- If a dangerous condition with potential safety concerns is present (or when notified by Carter Staff), the playing area should be vacated by all participants. Resumption of activities may occur when the "all clear" designation has been given by staff on duty.
- When an emergency is declared, please proceed to the exit as directed. Please hold onto and assist anyone that less than 80 lbs.

If an injury needs immediate medical attention, use the SafeZone app or dial 9-1-1 or 617-373-3333.

SafetyZone Application Information & Instructions : <https://www.northeastern.edu/nupd/safezone/>

Weather Closures: The Air Structure will be closed during severe weather incidents. The decision to delay, cancel classes, or close the Air Structure due to inclement weather is made by the senior university officials, including facilities, NUPD, Carter Staff, and emergency management. Please do not come to the Air Structure when a weather-related closing is announced.